Normandale Lutheran Church

Job Title: Nursery Leader
Schedule: Part Time, Hourly / 3 hours a week / September – May
Reports to: Minister for Children, Youth, and Families

About us:

Located in the Birchcrest Neighborhood of Edina, Minnesota, Normandale Lutheran Church is a congregation of the Evangelical Lutheran Church in America (ELCA) called together by God's love. Together we celebrate that all people are created in the image of God and all are worthy of God's love and grace. We welcome all people into full participation in the life and ministries of Normandale Lutheran Church. This includes our siblings who have been excluded from the church because of their sexual orientation, race, ethnicity, immigration status, class, or gender.

Children, Youth and Families ministry at Normandale is oriented by the conviction that young people are not simply the future of the church, they are a vital part of the church today.

At Normandale, we partner with families to nurture faith through worship, storytelling, music, play, service, and relationships. We believe children grow best when they experience God's love in the context of a caring community, and we are committed to creating spaces where every child is known, welcomed, and encouraged to grow.

As our congregation's **Nursery Leader**, you will serve in collaboration with the Minister for Children, Youth, and Families, the Children, Youth, and Family Committee, and the congregation to support the faith development of our community's young people. This role will be responsible partnering with children birth to three years old to invite them to wonder about the Triune God, maintaining their classroom space, evaluating curriculum, supervising youth volunteers, modeling Christian life, and maintaining the safety of all the young people in their care.

As the Nursery Leader at Normandale, you will be responsible to supervise the nursery, nursery volunteers, and children participants. The Nursery Attendant is considered part of our staff and will work closely with each member of our team. Your primary responsibilities will be to:

1. **Provide attentive, grace-filled childcare.** This may include feeding, changing diapers, escorting children to the bathroom, and putting infants down for naps. This

2. **Adhere, uphold, and advocate for the Safe Church policies** adopted by Normandale Lutheran Church. This includes the responsibility to closely supervise children to prevent hazards, the management of check-in/out, and allergy monitoring.
3. Establish and **nurture a classroom community grounded in the model of Jesus' love**, care, welcome, and cooperation. This includes maintaining a clean and sanitary environment for children.
4. Promote children's wonder and imagination for how God is moving in the world today!
5. Communicate with guardians warmly, report needs/concerns to supervisor and notify the Minister for Children, Youth, and Family in the event of emergencies.

Required Qualifications:

- Successful completion of a criminal background check and child abuse history clearance.
- Certification in pediatric CPR and First aid, or willingness to complete the certification process prior to start date.
- Successful completion of Normandale's Safe Church training
- Candidates must be at least 18 years old and have prior child care experience.
- Candidates must be able to lift small children (up to 50 lbs) and move freely in and out of different settings.

Compensation:

- Hours: Sunday mornings 8:45 a.m. – 10:45 a.m. during the school year. Summer hours are negotiable.
- Pay: $22.00/hour.l