



Trinity Commons Information Sessions

April 23 and April 30, 2023

Information Sessions



- 1 Trinity Commons - update on construction plans and timeline
- 2 Vision 2025 Fundraising - discuss Foundation matching grant
- 3 Future columbarium
 - Share more design specifics and developing operating plan
 - Share proposed amendment to NLC Constitution
- 4 Real estate sale to neighbor – share details of proposed land sale

Special Meeting of the Congregation on May 7, 2023

- 1) Vote to adopt constitutional amendment to address columbarium
- 2) Vote to support sale of real estate parcel to neighbor at 6125 Wilryan



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Trinity Commons update



Timeline - Key Dates

Ceremonial groundbreaking

May 7

Construction underway

- Site prep: demolition and regrading Mid-May into June
- Install utilities, concrete structure, new driveway June into July
- Rebuild: Backfill, Masonry, Bridge July into August
- Finish: Landscaping, Playground installation by Labor Day

Trinity Commons dedication

September

Columbarium

- Installation of internal framing and face stone October
- Columbarium dedication All Saints Sunday

Trinity Commons Construction Zone



Trinity Commons



Trinity Commons

Entrance bridge on the north end, facing to the southeast



Trinity Commons – New Playground

North entrance to playground, facing to the southwest



Trinity Commons – New Playground

From south end, looking northward toward church





2 Vision 2025 – Matching Grant

Foundation Support of Vision 2025

Matching Grant Challenge

- 1 **Purpose** – the objective of the matching grant is to motivate additional and timely financial support from donors for Trinity Commons and the Vision 2025 campaign overall
- 2 **Amount** – up to \$100,000. The Foundation will supply up to an additional \$100,000 of capital to Vision 2025 on the condition that \$100,000 of other new qualifying gifts are made by other donors
- 3 **Qualifying Gifts** – what future gifts from supporters will qualify?
 - ✓ New Unpledged Gifts – Gifts of cash or securities from donors to Vision 2025 that are received by the church prior to June 30, 2023, that are new and not previously pledged
 - ✓ New Pledges – New or Additional Vision 2025 pledges made during the period of March 1 to June 30, 2023, will become a “Qualifying Pledge” and gifts that fulfill such pledge will be matched as received prior to December 31, 2025



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Our Future Columbarium

Columbarium Design

Key aspects of columbarium to be built



Initial Capacity - 288 niches

- ✓ Divided into twelve 6' x 4' sections
- ✓ Each niche may have 1 or 2 urns
- ✓ 12"x12" stone facing of each niche
- ✓ Engravings on each niche cites name(s) and years of birth-death

Memorial wall

- ✓ Adjacent to north entry bridge
- ✓ Engraving of names in memory of loved ones

Walkway - for year around access & use

- ✓ 8 feet wide, with anchored benches
- ✓ Accessible from north and south
- ✓ Stone bench at perimeter for lawn



Anticipated Columbarium Practices

Draft rules of operation, to be finalized and approved by Council

Eligibility

- ✓ Current and former members of the congregation or staff members of the church
- ✓ As well as their current or former spouses, parents, children, or grandchildren
- ✓ Others may apply, provided recommendation of Normandale Lutheran pastoral staff

Application, Acceptance, and Agreement

- ✓ Application must be submitted by each eligible person
- ✓ Identifies relation to church, biography of designated person(s), and contacts
- ✓ Interment Agreement – for exclusive right of use of niches
- ✓ Inscription Agreement – for engravings on memorial wall
- ✓ Grantee rights may not be transferred without NLC agreement

Niches

- ✓ Grantees are encouraged to request specific niche location
- ✓ Niche contents are limited to urns and cremains, no other items
- ✓ Displays limited to fresh flowers - no flags, emblems, or artificial flowers

Interment Service

- ✓ Cremains must be interred in a niche with a pastor-led committal service

Pricing

- ✓ \$4,000 for Niche interment grantee rights (initial 2023 pre-construction period)
- ✓ \$ TBD for Memorial Wall inscription grantee rights
- ✓ Normandale expects to start taking applications on June 1
- ✓ Sign-up sheet or contact church office for more information



Columbarium Committee

Key Duties

- 1** Assure the integrity of the columbarium and that all urns and cremains are preserved and treated with respect in a Christian manner
- 2** Maintain the beauty, serenity, and safety of the columbarium grounds
- 3** Establish and maintain operational practices for the columbarium, including committee duty to approve applications of grantees
- 4** Communicate with the congregation
- 5** Financial oversight of a restricted fund that receives, holds, and disburses proceeds for columbarium operation

Please express your interest in serving on our inaugural Columbarium Committee!



Columbarium Administrator

Key Duties

- 1 Administer the affairs and operations of the columbarium and represent the congregation**
- 2 Enter into Interment and Inscription Agreements, upon acceptance of applications by the Columbarium Committee**
- 3 Serve as a voting member and Secretary of the Columbarium Committee, and keep the financial records of the columbarium fund**
- 4 Maintain archive records of the Columbarium, including summary biographies of individuals**
- 5 Supervise all operational and maintenance vendors that provide service for the columbarium**

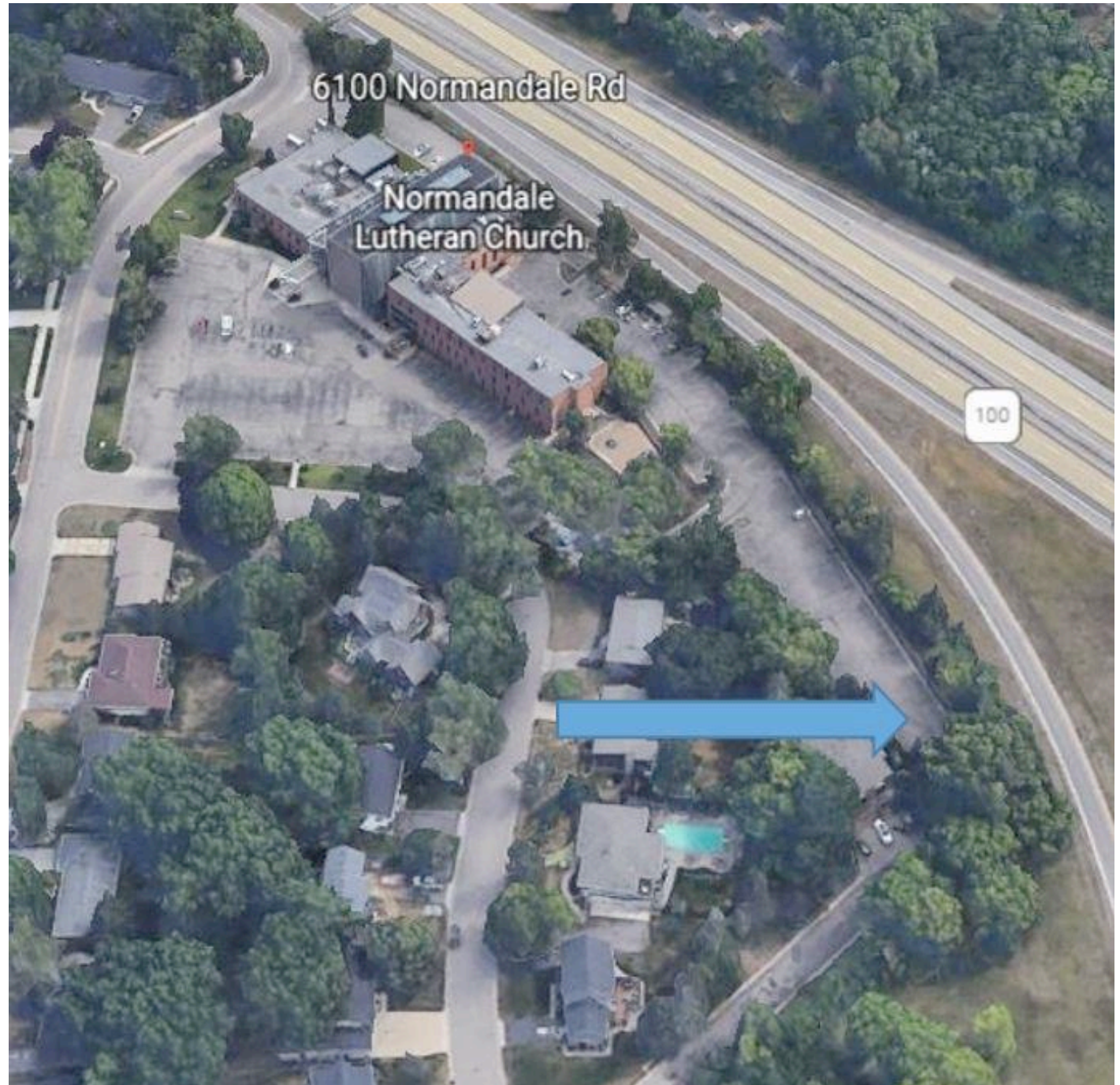


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Proposed Land Parcel Sale

Background

- Normandale has been approached by our neighbor at 6125 Wilryan expressing an interest in acquiring a portion of the church's southernmost land
- The area of interest is approximately a 60' x 80' portion of a lot that Normandale acquired from prior homeowners in 2006
- Currently the land is used for 5 parking spots, a fence, and an inaccessible area beyond the fence that is adjacent to the neighbor's home



Land parcel proposed for sale

Revise the most southern lot line to transfer to neighbor



Land parcel proposed for sale

Considerations

- Gross sale price of \$50,000
- Loss of 5 remote parking spots on the last 40 feet of paved asphalt
- Current church lot runs adjacent to highway ramp on east and only a few feet from the home on west
- Church does not have any viable alternate use for the land
- Revised use as a yard for neighbor would reduce unwanted traffic and use of the south lot
- Parcel is not marketable to others as a separate lot
 - ✓ No public access from road
 - ✓ Small size and location
- Proceeds could be redeployed for better church uses at the direction of NLC Council



Recommendation of NLC Council

Resolution for Approval of the Congregation

Whereas the church has received from a property neighbor an unsolicited expression of interest to purchase a portion of the church's southern parcel of owned land for the purpose of creating a yard for personal use;

And whereas the church has little to no current use of the land of interest, has not identified any alternate future use, and seeks goodwill as an accommodating neighbor;

And whereas the church could redeploy the proceeds of such sale for other ministry purposes at the direction of the church council; therefore,

Resolved, that that the church council be authorized to sub-divide and sell a portion of the south real estate parcel owned by the church, provided such sale is limited to the most southern portion of the paved parking lot comprised of 5 parking spots, a fence, and inaccessible land beyond the fence.



Thank you!



EXHIBITS



NLC Congregational Meeting – May 7, 2023

Vote 1: To amend the constitution to provide for columbarium management

Resolution for Approval of the Congregation

Preamble. Under Chapter 4 of the constitution of Normandale Evangelical Lutheran Church of Edina, one of the stated purposes of the congregation is to respond to God's love by meeting human needs. The congregation has previously approved the construction of a columbarium because it believes that offering a columbarium will meet a need of God's people, and that doing so is authorized by the powers and authority granted to the congregation under Chapter 5 of this constitution, specifically authorizing the congregation to "use its property for any and all activities consistent with its purpose...." As authorized by Chapter 12 of the constitution, the Congregation Council has the duty to "provide ... administration ... to enable [the congregation] to fulfill its functions and to perform its mission," and the proposed amendment set forth below represents the Congregation Council's recommended approach to inclusion of the columbarium in the church's constitution, to address the governance and administration thereof, and to reflect the columbarium as an important and future ongoing ministry of the congregation. The following new section C13.06 would be added to the existing constitution:

C13.06. Columbarium Committee. The Congregation Council shall form a Columbarium Committee for the purpose of administering and maintaining a columbarium as the final resting place for earthly human remains on the church's property. The ownership, custody, and control of the columbarium and all matters relating to its operation are vested in congregation, therefore the Columbarium Committee is subordinate and shall report to the Congregation Council. The Congregation Council shall appoint five (5) to seven (7) voting members to the Columbarium Committee, at least one of which shall be a member of the Congregation Council, one shall be a member of the staff of the church, and all of which shall be members of the congregation. The Congregation Council may appoint members of the Columbarium Committee to specific terms, may impose term limits, and may remove members. The Columbarium Committee members shall be appointed and acknowledged each year at the annual meeting of the congregation. Until the Columbarium Committee is fully and properly formed, or if it ever ceases to be, the Congregation Council will function as the Columbarium Committee.

The duty and responsibilities of the Columbarium Committee are: (i) to assure the integrity of the Columbarium for the benefit of the congregation, the individuals whose cremains are located in the Columbarium, and the family members and other loved ones of those whose cremains are located in the Columbarium; (ii) to make sure that the Columbarium structure and all urns and human cremains are preserved and treated with respect in a Christian manner and that the beauty, serenity, and safety of the Columbarium grounds are maintained; (iii) to establish and maintain at all times the governing operational practices for the Columbarium to be reflected in rules and procedures that shall be documented and approved by the Congregation Council and will be readily accessible for the benefit of the congregation; (iv) to communicate with the congregation as to the offerings of the Columbarium and its status, needs, and any material changes to columbarium ministry practices; and, (v) to oversee a separate and restricted columbarium fund of the congregation that will serve exclusively to receive, hold, and disburse proceeds related to the operations of the columbarium and which will be reflected in the congregation's financial reports.

NLC Congregational Meeting – May 7, 2023

Vote 2: For the approval of the sale of real estate

Resolution for Approval of the Congregation

Whereas the church has received from a property neighbor an unsolicited expression of interest to purchase a portion of the church's southern parcel of owned land for the purpose of creating a yard for personal use;

And whereas the church has little to no current use of the land of interest, has not identified any alternate future use, and seeks goodwill as an accommodating neighbor;

And whereas the proceeds of such sale could be redeployed for other church needs and ministry purposes at the direction of the church council; therefore,

Resolved, that that the church council be authorized to sub-divide and sell a portion of the south real estate parcel owned by the church, provided such sale is limited to the most southern portion of the paved parking lot comprised of 5 parking spots, a fence, and inaccessible land beyond the fence.

Foundation Support of Vision 2025

Matching Grant Challenge

- Purpose – the objective of the matching grant is to motivate additional and timely financial support from donors for Trinity Commons and the Vision 2025 campaign overall.
- Amount – up to \$100,000. This means that the Foundation will supply up to an additional \$100,000 of capital to Vision 2025 on the condition that \$100,000 of other new qualifying gifts are made by other donors.
- Qualifying Gifts – what future gifts from donors will qualify and result in a matching amount to Vision 2025 to be funded by NLCF?
 - 1) New Unpledged Gifts – Cash gifts from donors to Vision 2025 that are received by the church prior to June 30, 2023, that are new and not previously pledged; or,
 - 2) New Pledges – New and additional Vision 2025 pledges made during the period of March 1 to June 30, 2023, will become a “Qualifying Pledge”:
 - Gifts received by the church in the future that fulfill a Qualifying Pledge will be matched.
 - A Qualifying Pledge may be made either by new donors that have not previously pledged support to Vision 2025 or by donors that have previously pledged or given to Vision 2025 but wish to increase their support.
 - To invoke a matching contribution, gifts toward the fulfillment of a Qualifying Pledge must be received by the church prior to December 31, 2025.
 - The NLCF match will occur following the receipt by the church of individual gifts toward a Qualifying Pledge for the remainder of the Vision 2025 campaign period.
- Other clarifications:
 - Donor gifts received in fulfillment of pledges to Vision 2025 made prior to March 1, 2023, will not qualify for a matching NLCF contribution to Vision 2025.
 - Cash gifts or contributions of stock or other securities that can be promptly converted to cash will qualify.
 - Gifts in Kind of goods or other types of property will not qualify for a matching contribution.
- Administration – each calendar quarter, the church will supply a request for funding to NLCF, along with supporting documentation, for gifts received that qualify for the matching grant.