

NLC Foundation Grant Application Information

The vision of the Normandale Lutheran Church Foundation is to provide funds to assist in launching new ministries that proclaim the gospel of Christ, to protect the core ministries of Normandale Lutheran Church and to support ministries as they move toward sustainability, thus empowering the staff and congregation to dream and think big. It is not the Foundation's purpose to fund ongoing operations or programs of Normandale.

Foundation funds will be primarily used to support NLC and its related, affiliated, or supported Christian ministries, programs, and charities.

Who can submit a grant request/application?

A member of Normandale Lutheran Church, or

A member of the staff of NLC, or

A person (usually a NLC member) representing a committee, task force, team, group, mission of NLC.

When can a grant application be submitted?

A grant application requesting funds for a proposal can be submitted to the Foundation at any time of the year. On January 1 of each year, Foundation assets will be reviewed and funds available for the upcoming year's distribution by grant request will be decided.

The NLC Foundation Board of Directors meets 6 times per year (every 2 months) and will consider funding of grant request applications first reviewed by the Grant Committee. The Grant committee generally recommends funding or not funding based on their study of the request prior to the Board Meeting. The full Board discusses the recommendation of the grant committee and the merits of the request and agrees to fund or not fund.

The grant proposal should provide a description of the program/project, funding needed, a plan for evaluation (i.e. the proposed outcomes of measurable impact on those being served), a plan for generating revenue to sustain the program or project after the first year, if it is to be an ongoing program or project.

Guidelines for consideration of a grant request:

Priority consideration will be given to grant proposals that address the core missions of the NLC Foundation which is to provide funds outside the church's operating budget to:

Launch new/innovative ministries that proclaim the gospel of Jesus Christ,

Protect the core ministries of Normandale Lutheran Church, and

Support ministries as they move toward sustainability.

Asset distribution guidelines:

The recipient of funding by grant application must be an organization/project/program whose religious, educational and charitable purposes are approved, sponsored, supported, or undertaken by or related to the activities of NLC.

Provision of a funded grant request is for a one-year time period. Board will periodically review the recipient's use of funds granted by the Foundation. This can be done as part of the end-of-year report.

No more than 25% of the Foundation's annual assets used for funding by grant requests shall be awarded to any one project/program/requests (example: For total distribution of grant-funding assets of \$40,000, no more than \$10,000 can be awarded for any one request.)

The current policy of the Foundation is to disburse annually up to 5% of the market value of the Foundation's assets. The 5% limit includes restricted fund distributions, distribution/funding by grant application, and all Foundation expenses.

Funding granted:

The applicant will be notified of the status of the request. All beneficiaries of grant funds are being asked to complete the grant process by submitting to the Foundation any follow-up materials from the project being funded (such as pictures, comments, or stories about the project). We intend to post information in the Normandale News and/or on the Foundation's website so those viewing the website and reading the newsletter can see how the funds of the Foundation are being used to benefit the Normandale community, thus giving more visibility to the Foundation and its activities.